# Lead Security Specialist/Security Manager



Rico Preston Colorado Springs, CO



# Job Preferences:

Desired job title: Lead Security Specialist/Security Manager

Desired occupation: Security Manager Employment type: Full time, Contract Active job seeker Career status:

Available to start: 02/2021



# **Education**:

American Military University BA, Criminal Justice, Bachelor

Community College of the Air Force AAS, Criminal Justice, Bachelor

U.S. Air Force

Traffic Accident Investigator

U.S. Air Force

**Training Instructor** 

U.S. Air Force 09/2014 - 06/2020

Six Sigma Yellow Belt Certification; Criminal Investigator



# Work Experience:

01/2018 - Present

PROGRAM MANAGER, SECURITY MANAGER / EXECUTIVE

UNITED STATES AIR FORCE; U.S. AIR FORCE ACADEMY

Program Manager, Security Manager, Management/Manager, Executive

- \* Plans enlisted programs by coordinating schedules and events across multiple groups / divisions and Agencies, in a critical role that ensures translation of stakeholder vision to enlisted personnel preparing for advanced leadership roles.
- \* Supervised and executed programs affecting 800 enlisted personnel while streamlining administrative and training management across 6 units, garnering an excellent rating on Air Force Inspections.
- \* Advises stakeholder on multi-group schedules, and reviews and approves personnel decorations.
- \* Coordinates and schedules events across 11 groups, and analyzes, reviews, and corrects data reporting.
- \* Managed an annual operating budget of \$320K for 6 organizations that consistently passed audits Air Force Inspections.
- \* Alternate responsibilities include facility management, safety and security operations, and overseeing work order submission and completion operations of 100 personnel.
- \* Anti-Terrorism Program Lead, developing security measures and ensuring stakeholders had current threat awareness information.
- \* Crisis Action Team executive for disaster relief program, leading prototype concept plans and training exercises which were benchmarked for incident management capabilities.
- \* Managed fundraising kick-off project, guiding six team leaders in netting \$830K in funds.
- \* Managed operations, coordinating 1K operations and 400 stakeholder appointments, critical to achieving strategic objectives.
- \* Closed 60 regional projects supporting 1.8K personnel and six senior stakeholders.
- \* Review, track, and monitor security clearance processing activities with appropriate government personnel to achieve appropriate clearance actions
- \* Participate in Air Force SAP security compliance inspections of government organizations and industry
- \* Implement Top Secret Control for accountable material and associated correspondence
- \* Prepare and/or process inbound and outbound classified mail, faxes, courier packages and receipts
- \* Prepare, process, and/or review Program Access Request (PARs) for accuracy and access eligibility
- \* Execute Special Access Program Nomination Process Questionnaires
- \* Conduct Defense Central Index of Investigations (DCII), Joint Personnel Access System (JPAS), and SAPNP reviews of candidates being submitted for SAP access
- \* Perform data entry and record checks in the Air Force Access Data System (AFADS) and maintains all customer sponsored personnel access information current
- \* Perform indoctrinations

#### PROGRAM MANAGER / EXECUTIVE, SECURITY

U.S. AIR FORCE ACADEMY

Program Manager, Management/Manager, Executive

Led a 40-person team comprised of military, civilian, and reserve personnel to support a national service academy.

- \* Protected the U.S. Air Force Academy's \$9.1B+ training environment of 4K Cadets, 700 faculty, 6.3K support personnel, 1.8M visitors, and for the safe operations of 42 NCAA events annually.
- \* Supervised security and response for 11K+ residents and visitors across 19K acres on one of the only 'open' installations of the DoD.
- \* Managed team during normal and emergency conditions, overseeing qualification, proficiency, and upgrade training for all assigned staff.
- \* Managed administrative operations, processing 300 objectives which enabled operational efficiency for 11 subordinate units.
- \* Directed promotion and awards program, resulting in recognition for 60 promotions and awards.
- \* Led 26-person team directing law enforcement response and working through issues which secured all personnel, students, visitors, and \$30M in assets.
- \* Managed alert response, leading multi-agency response and coordination during critical event, restoring normal operations with no personal injuries.

01/2017 - 01/2018

#### **SUPERINTENDENT**

#### SECURITY FORCES TRAINING, U.S. AIR FORCE ACADEMY

Supervised three-person team of instructors to deliver 'total force' combat, security, and law enforcement annual training.

- \* Supervised 10 personnel providing curriculum consisting of 151 subjects / 312 training hours for military, civilian, and reserve law enforcement.
- \* Provided strategic training direction for unit via written training plan for annual and ancillary training. Managed 3.3K training hours, enabling sustained protection of \$9.1B in resources and 25K Academy patrons.
- \* Managed reserve augmentation program, executing lesson plans and training to organize shifts for Special Forces units.
- \* Overhauled safety plan by analyzing and identifying critical shortfalls, reducing incidents by
- \* Built robust Special Forces training plan, honing readiness and skills of 175 total force military personnel.
- \* Planned and executed active shooter training exercises, conducted audit of 26 unit programs monthly to identify weaknesses, access risk factors and develop solutions to prepare region for emergency operation contingencies.

01/2000 - 01/2015

#### **GROUP I FADER**

### RESPONSE FORCE / SECURITY; WRIGHT-PATTERSON AFB

Led 90-person group, providing security and law enforcement for 25K personnel, managing training and evaluation of requirements.

- \* Area supervisor for flightline operations, security of high priority aircraft, and resources valued at \$22B. Responded to alarm activations, established cordons, and conducted evacuations for 322 facilities exceeding \$1B in value.
- \* Coordinated regularly with Investigations and civilian law enforcement agencies on security incidents.
- \* Guarded 31K coalition forces at Al Udeid AB Qatar, including \$50M in NATO war fighting assets, key to upholding mission responsibilities.
- \* Conducted evacuations to keep personnel safe, led quick reaction teams, and coordinated response for contingencies.
- \* Established training plan for position qualifications, including training exercises, producing a 92% evaluation qualification average.
- \* Developed and managed flight matrix to provide daily feedback to stakeholder, eliminating late reports.



### Language Skills:

n/a:

English



## **Skills:**

n/a:

Excel, PowerPoint, SAP, Data Entry, communicator, effectively liaising at all, Proactive, innovative, creative in meeting customer and enterprise needs, Ability to prioritize work, meet deadlines, achieve goals, and work under pressure in a dynamic and complex environment, Ability to work effectively, as well as independently, in a team environment, Excellent verbal, written, and interpersonal communication skills, Strong attention to detail and accuracy skills, Strong collaboration and partnering skills

