

Finance Manager



Bobette Hendry

Jacksonville, FL

Job Preferences:

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|---------------------|---|
| Desired job title: | Finance Manager |
| Desired occupation: | Accounting/Finance Financial Analyst |
| Employment type: | Full time |
| Career status: | Active job seeker |
| Available to start: | 03/2020 |

Education:

University of Phoenix * Jacksonville, FL

Master of Business Administration in Accounting; Bachelor of Science in Business Accounting,
Master

Work Experience:

05/2019 – 01/2020

Sr. Financial Systems Analyst (Consultant)

Florida Blue

- * Configure new Products/Programs in PeopleSoft Financial System modules including A/P, A/R, Banking, Cash Management and G/L.
- * Work with business partners during planning phase to understand objectives to identify accounting implications and influence contract provisions with external vendors
- * Verify that System Requirements developed by IT fully accomplish business requirements (no gaps)
- * Work with assigned IT staff through all phases of test scenarios and perform User Acceptance Testing
- * Prepare business areas for implementation (Operational Readiness) by developing/ delivering training and coordinating creation of SOP's with SME's
- * Proactive and timely communication of status on business deliverables, including issues and risks
- * Produce business deliverables on a timely basis; ensure project deliverables satisfy business requirements, adhere to applicable standards, and address internal/financial

controls

12/2011 – 01/2019

Sr. Financial Analyst Lead

TIAA Bank

Financial Analyst

- * Support annual business plan/budget for given business segment
- * Lead re-forecasting activities
- * Update/evolve forecasting models
- * Analyze monthly results - identify drivers and explain key variances
- * Prepare monthly reporting package
- * Prepare quarterly business review decks
- * Coordinate all activities with TIAA Bank's business planning processes & schedule
- * Extract and disseminate key plan metrics to business unit management
- * Lead creation of new monthly reporting package utilizing modular approach that will meet the needs of Executive Management and TIAA Bank governance activities
- * Complete special project and ad hoc reporting as assigned
- * Key resource in TM1 upgrade and redesign

12/2011 – 12/2015

Sr. Accountant Lead

Accounting, Accounting/Finance

- * Maintain and reconcile various complex general ledger accounts
- * Facilitates the timely completion of the month end close with variance reporting
- * Prepare forecast/trend and variance reporting versus budget and prior forecast
- * Prepare monthly management reports and other specialized reports
- * Assist in budget process from start to finish and provide multiple financial views for management
- * Key resource in the Temenos conversion project
- * Develop and maintain SOX controls and procedures
- * Lead in development to automate processes and reports
- * Participate with special projects and ad hoc reporting
- * Participate in completing and reviewing internal and external audit requirements

05/2007 – 01/2012

Finance Manager

FIS

Finance, Finance Manager, Accounting/Finance, Banking/Loans, Management/Manager

- * Ensures accurate compilation, analysis and reporting of data
- * Manages, prepares and directs the control of the budget
- * Monitors division adherence to approved budgets
- * Manages preparation of budget versus actual reports
- * Supervised, hired, and trained Staff Accountants
- * Identify areas of potential improvements
- * Work with internal and external auditors on quarterly/annual basis
- * Develop, implement, and maintain systems, procedures and policies

12/2006 – 12/2009

Sr. Financial Analyst

Financial Analyst

- * Facilitates the timely completion of the month end close with variance reporting
- * Prepare forecast/trend and variance reporting versus budget and prior forecast
- * Prepare monthly management reports and other specialized reports
- * Assist in budget process from start to finish and provide multiple financial views for management
- * Develop, maintain and execute inter-application data upload, download and conversion process
- * Perform exposure (Risk & Opportunity) reporting

- * Provide income statement and balance sheet research
- * Prepare internal and external statements and reports concerning financial status
- * Maintains and/or reviews accounting records and ledgers
- * Assist in the definition, design and implementation of financial processes
- * Responsible for special projects as assigned by manager
- * Work with internal and external auditors on quarterly/annual basis

12/2004 – 12/2006

Sr. Accountant

Fidelity National Financial
Accounting, Accounting/Finance

12/2002 – 12/2004

Client Accounting Supervisor

Nelnet Loan Services, Inc.
Accounting

12/1998 – 12/2002

Accounting Manager

Specialty Partners, Inc.
Accounting, Management/Manager

12/1995 – 12/1998

Accounts Receivable Supervisor

Budd Mayer Company
Bookkeeping

Language Skills:

Basic:



English

Skills:

n/a:

PeopleSoft, SOX, application data, Excel, Visio, SharePoint, Word, Hyperion HFM/Planning, JD Edwards, PowerPoint, Oracle 12i, SQL, Access, TM1, resolving multiple and complex issues, motivating staff